

☆ This form is to be used for hours completed off-campus only.

Parent/Guardian Name: \_\_\_\_\_ Campus: Pines K-8 Service Hour ID: \_\_\_\_\_

Student Name: \_\_\_\_\_ Homeroom: \_\_\_\_\_ Grade: \_\_\_\_\_

	DATE	EVENT	ACTIVITY PERFORMED	TOTAL HOURS	APPROVAL SIGNATURE
1					
2					
3					
4					
5					

1. Parents are responsible for keeping track of all service hours performed **off campus**.
2. All completed forms **MUST** be submitted within 30 days of the completed task for the hours to be counted.
3. All forms must be properly completed and each event must be signed for by a valid/authorized party.
4. This form is only to be used for services hours completed off-campus. All other service hours are tracked via Raptor.
5. Parent Service Hours will be reflected in PowerSchool at the end of each grading quarter.

*For Office Use Only*

Date Form Received: